

IN THE CITY OF EVANSTON, ILLINOIS
DIVISION OF ADMINISTRATIVE HEARINGS

CITY OF EVANSTON, a municipal corporation, )
Petitioner, )
v. ) Citation No. \_\_\_\_\_
Respondent. )

MOTION TO ADVANCE AND RESET

NOW COMES the Respondent, \_\_\_\_\_, and hereby moves the
Division of Administrative Hearings to Advance and Reset the above captioned matter, currently set for hearing on
\_\_\_\_\_, 20 \_\_\_\_\_. If this motion is submitted three days or less prior to hearing date, state reasons
for emergency motion and attach all supporting proof. In support of this Motion, Respondent, under oath, states as
follows:

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

IF EMERGENCY MOTION, STATE THE REASONS FOR EMERGENCY AND ATTACH ALL
SUPPORTING PROOF.

I understand that if this Motion to Advance is granted, I must bring all evidence (photos, receipts, etc.) necessary to
present my case on the next court date. The undersigned, under penalties of law, hereby certifies that the statements
provided above are true and correct.

Signature of Respondent or Attorney for Respondent Date of Motion
Address of Respondent Telephone No. of Respondent

ORDER

IT IS HEREBY ORDERED: Respondent's Motion to Advance is \_\_\_\_\_ GRANTED \_\_\_\_\_ DENIED.

[ ] The Motion was not timely filed and there was insufficient evidence to support an Emergency Motion.

This matter is Advanced from \_\_\_\_\_, 20\_\_\_\_, and RESET FOR HEARING ON \_\_\_\_\_, 20\_\_\_\_, at
\_\_\_\_\_ m., on 2nd Floor, 909 Davis Street, Evanston, IL, without further notice.

ENTERED: \_\_\_\_\_
Administrative Hearing Officer Date

PROOF OF SERVICE

The undersigned certifies that this Motion with all attachments was served as follows on \_\_\_\_\_, 20\_\_\_\_:

[ ] To Respondent by: [ ] personally delivered; [ ] emailed to @ \_\_\_\_\_;
[ ] faxed to # \_\_\_\_\_; and/or [ ] placed in the U.S. Mail addressed to
[ ] the above-listed address, or [ ] to the following address \_\_\_\_\_.

[ ] To City of Evanston, Dept. of \_\_\_\_\_, 909 Davis Street, Evanston, IL, by:
[ ] personally delivered; and /or [ ] emailed to @ \_\_\_\_\_.

Signature